

南亞路德會沐恩中學

申請中一自行分配學位須知 (二零二一年九月入學)

- 一、 本年度本校中一自行分配學位名額為 40 名。
- 二、 家長可以瀏覽本校網頁 <http://www.ilc.edu.hk> 進一步了解本校，而自行分配學位報名表，可於二零二零年十二月五日至二零二一年一月十八日於學校辦公時間內到本校校務處索取或於本校網頁上下載。如有任何查詢請致電校務處 2667 3129。
辦公時間： 星期一至五 — 上午九時至下午四時三十分
星期六 — 上午九時至正午十二時
(星期六下午、星期日及公眾假期休息)
- 三、 申請日期： 家長或學生須於二零二一年一月四日至二零二一年一月十八日於學校辦公時間內親自往本校校務處遞交申請表格。如因受疫情影響而未能親身到本校遞交者，請於上述申請日期，把申請表連所需的文件投寄至本校。(截止日期以郵戳日期為準)
本校地址： 香港新界大埔大元邨南亞路德會沐恩中學 (在信封上請註明：申請中一自行分配學位)
- 四、 申請所需文件：
 - ✧ 教育局派發的中一自行分配學位申請表〔紅、藍、綠三色〕正本 (請勿撕開)
 - ✧ 學生小五全年及小六上學期成績表副本 (若未有小六上學期成績表，可容後補交)
 - ✧ 學生在校內/校外服務、活動或獎項的紀錄證明文件副本 (只需現成資料或文件，申請人不需提交小學推薦信)
 - ✧ 已寫上學生姓名和聯絡地址的回郵信封兩個，其中一個須貼上\$2.0 郵票(*註：如以郵寄方式遞交者，需交上三個已寫上學生姓名和聯絡地址的回郵信封，其中兩個須貼上\$2.0 郵票)
 - ✧ 學生的身份證明文件正本 (只適用於親身到本校遞交申請者及供校方查閱)
- 五、 在申請文件收妥後，家長會即時獲發回已蓋上本校校印、名稱及編號之「家長存根」，以作確認。如以郵寄方式遞交者，本校收到有關申請及檢查文件後，會把已蓋上本校校印、名稱及編號之「家長存根」，以附上之回郵信封寄回申請人，以作存照。
- 六、 所有申請人將會被邀請參加面試。面試日期為二零二一年三月六日 (星期六)，形式為中、英文口試(不設筆試)。二零二一年二月十七日至二零二一年二月十九日將有專函通知面試時間。如遇惡劣天氣，學校須停課，面試日期將改為二零二一年三月十三日 (星期六)，詳情將於學校網頁發放。
- 七、 在完成處理自行分配學位的申請後，本校會根據教育局的指定日期二零二一年三月三十一日 (星期三)，透過書面及電話通知所有正取學生的家長，其子女已獲納入本校自行分配學位正取學生名單。有關的通知安排不包括備取及落選學生，亦非派位結果，家長毋須就通知回應本校。
- 八、 根據教育局規定，取錄結果須於二零二零年七月六日 (星期二) 中央派位一併公布，屆時，家長可到貴子弟就讀小學查閱，本校將不另行通知。
- 九、 由於自行分配學額有限而申請者眾，故欲增加 貴子弟入讀本校的機會，請於日後填寫選校志願表時以本校作為優先志願。
- 十、 本校將根據個人私隱保障條例規定，處理 台端向本校所遞交之個人資料。本校只會將有關資料作甄選學生及轉送教育局中一學位分配組進行學位安排之用。
- 十一、 以下為本校收生甄選準則：

項 目	大約比重
小五、小六學業成績 (基本要求為中、英、數三科成績在 B 級或以上) 及教育局提供之學生名次	50%
面試表現	25%
操行、課外活動、服務、獎項、專長、才能	25%

(如因疫情而取消面試，甄選準則將有所更動，本校將於校網公布更動之內容，家長敬請留意。)

SALEM-Immanuel Lutheran College
Notes for Parents on Application for
Secondary 1 Discretionary Places (Admission in September 2021)

1. The number of discretionary places provided by our school is **40** this year.
2. Parents may visit the school website <http://www.ilc.edu.hk> for further information. Parents may obtain the Application Form from the school office during office hours or download it from the school website from **5 December 2020 to 18 January 2021**. For any enquiries, please contact the school office by phone (Telephone: 2667 3129).

Office Hours: Monday to Friday — 9:00 a.m. to 4:30 p.m.
 Saturday — 9:00 a.m. to 12:00 noon
 (Close on Saturday afternoons, Sundays and public holidays)

3. Application period:

Parents or students should submit the Application Forms in person during office hours, starting from **4 January 2021 to 18 January 2021**, both dates inclusive. In case parents have difficulties in submitting the Application Forms in person by themselves due to the COVID-19 epidemic, they can submit the Application Forms and other required documents by post (the postmark date should not be later than the prescribed deadline).

School address: SALEM-Immanuel Lutheran College, Tai Yuen Estate, Tai Po, N.T., Hong Kong (On the envelope, please write: "S1 Discretionary Places Application").

4. Required documents:

- ✧ The Application Form provided by the Education Bureau (EDB): the EDB's Copy (blue), School's Copy (green) and Parent's Copy (red) that bear the same application number (with all three parts intact)
- ✧ Copies of School Reports: Primary 5 (whole year) and Primary 6 (first term)
*Parents may submit a copy of the applicant's school report (Primary 6, first term) later when it is available.
- ✧ Copies of relevant certificates, awards and/or proof of extra-curricular activities (if available)
*There is no need to provide recommendation letters of the primary schools.
- ✧ Two self-addressed envelopes, one of which is stamped with a \$2.0 stamp. (Remark: If the Application Forms are sent by post, parents need to submit three self-addressed envelopes, two of which are stamped with a \$2.0 stamp.)
- ✧ The original copy of the applicant's identity document (applicable to application in person only and for checking purpose)

5. When all the required copies of documents are submitted to our school office in person, parents will be given the receipt of the Parent's Copy bearing the school chop, school name and school code for retention and record. If the Application Forms and the required documents are sent by post, after they have been verified and confirmed, the Parent's Copy bearing the school chop, the school name and the school code will be returned to parents by post with the self-addressed envelope for retention and record.
6. All applicants will be invited to attend an interview on **6 March 2021 (Saturday)**. The interview will be conducted in Chinese and English. No written test will be given. A notification letter of the time of the interview will be sent to applicants between **17 February 2021 and 19 February 2021**. In case of bad weather conditions, the interview will be postponed to **13 March 2021 (Saturday)**. Please check our school website for bad weather arrangements for the interview in due course.
7. Our school will conclude all the selection procedures and notify parents of successful applicants of their children's inclusion in the Successful Lists for Secondary One Discretionary Places via phone calls and letters on **31 March 2021**, a date specified by the EDB. These notification arrangements are not applicable to reserve and unsuccessful applicants. Parents who have received notifications of successful applications do not need to reply to the notifications.
8. According to the EDB's regulation, the results of Discretionary Places will be released together with the results of Central Allocation on **6 July 2021 (Tuesday)**. Our school will not notify the applicants of the application results individually. For any enquires, parents should contact their children's primary schools.
9. Our school has a large number of applicants for a small number of discretionary places. To boost the chances of being accepted, parents should put our school as "Preference 1" on their Secondary One Choice of Schools Forms.
10. Our school will follow the Personal Data (Privacy) Ordinance. The information collected in the Application Form will be used for the application for S1 places in this school and will be submitted to the School Places Allocation Section of the Education Bureau.

11. Admission Criteria & Weighting

Items	Weighting
P5 and P6 Academic Results (Basic Requirements: B or above in Chinese, English and Mathematics) and Rank Order on the List Provided by the EDB	50%
Performance at Interview	25%
Conduct, Extra-curricular Activities, Services, Awards, Expertise and Talents	25%

(In case the interview is cancelled due to the COVID-19 epidemic, the admission criteria and weighting will be adjusted. The adjustment will be posted on the school website.)



SALEM-Immanuel Lutheran College 南亞路德會沐恩中學

Application Form for S.1 Discretionary Places (Admission in September 2021)

中一自行分配學位申請表(二零二一年九月入學)

Name of Student (English) (Chinese)
 學生姓名： (英文) (中文)

Sex (STRN)
 性別： 學生編號：

Date of Birth Year Month Day Age Place of Birth
 出生日期： 年 月 日 年齡： 出生地點：

Hong Kong Address

香港地址：

Telephone Number (Home) (HK Mobile)

聯絡電話： (住所) (1) (2) (香港手提)

Name of Primary School

就讀小學名稱：

近
照

Official Use
Only
只供
校方填寫

Academic Results/Conduct 學業成績/操行	Primary Five 五年級			Primary Six 六年級	
	Term 1 學期(1)/上學期	Term 2 學期(2)/下學期	Term 3* 學期(3)*	Term 1 學期(1)/上學期	Term 2* 學期(2)
Chinese 中文					
English 英文					
Mathematics 數學					
General Studies 常識					
Conduct 操行					

*If applicable
如適用

	Name (not more than 2 items) 名稱 (請列舉不多於兩項)	Level/Award/Position 級別/獎項/崗位	Organizer/ Awarding Institution 主辦機構/頒發機構	Period 期間
Services 服務				
Activities 活動				
Awards 獎項				

Strengths (not more than 3 items) 優點/專長 (請列舉不多於三項)	Weaknesses (not more than 3 items) 須改進之處 (請列舉不多於三項)
1.	1.
2.	2.
3.	3.

Relatives Studying in this School 正在本校就讀之親屬 / Parents Studied in this School 曾就讀本校之家長：

Name Current Class / Years Attended Relationship
 姓名： 現時班級/曾就讀年份： 與申請人之關係：

Name Current Class / Years Attended Relationship
 姓名： 現時班級/曾就讀年份： 與申請人之關係：

I confirm that the information provided in this form is true and accurate.

Name of Parent / Guardian Parent's / Guardian's Signature Date
 家長/監護人姓名： 家長/監護人簽署： 日期：

For School Use Only:

校方專用：

Remarks:

備註：

Please note that the information collected on this form will be processed by persons authorized by
SALEM- Immanuel Lutheran College and will be destroyed as soon as the admission exercise is completed.

請注意：這張表格內的資料只會由本校授權的人員處理，一旦招生工作完成便會銷毀。